

Field Education Calendar 2009 - 2010 Academic Year

Please note that the 2009-2010 Field Education Calendar dates are subject to change due to University furloughs becoming effective August 1, 2009 and the final 2009/10 CSU/SDSU budget. The School will keep our community partners and students apprised of any updates as soon as possible.

2009 Fall Semester

August 18 8:00am - Registration 9:00am - 12:30pm	2009 Annual Field Instructor Orientation & Summit Meeting Required for <u>all field instructors and task supervisors</u> assigned interns. Refer to email invitation.
August 18 1:00pm - 4:00 pm	New Field Instructor Training Course - Seminars begin Field Instructor Training Course required for all <u>NEW</u> field instructors and task supervisors. (1:00 - 4:00pm seminars + on 11/6 - 8:30-11:30am) 8/18/09, 9/11/09, 10/9/09, 11/6/09 (all day), ? 2/26/10
August 25 8:30am - 12:30pm	489 Undergraduate Field Experience Orientation Lab I - Mandatory For all undergraduate students enrolled in SW 489.
August 25 1:00pm - 3:45 pm	General Orientation - MSW Students For new incoming MSW students.
August 27 12:15pm - 5:00pm	MSW I - SW 650 Field Practicum Students - Mandatory For all Foundation Year students enrolled in SW 650 (required) and Advanced Standing Program students enrolled in SW 750/755 (optional).
August 31	First Day of Field & Classes for Fall 2009
August 31-September 4	First Week of Field Instruction - Syllabi Discussion with Fi Students must deliver and discuss copies of field course <u>and</u> practice course syllabi with field instructor no later than September 4 th .
September 7	Labor Day - Campus closed. No field or classes.
September 14	SW 650 Students begin 16 hrs. per week in field practicum.
September 14 - 30	All Field Students begin receiving initial caseload and/or project assignments within the first 2-4 weeks of Fall Sem.
September 14 - December 1	Agency Site Visits: Field Faculty-Field Instructor- Student Meeting - required
October 2 or Oct. 9 Confirm with Field Faculty for exact date.	For SW 650 Students only. Community Macro Poster Board Sessions Due
October 12	Columbus Day - Campus open. Field and classes held.
October 19 - 23 Check with Field Faculty for exact date.	Student Field Learning Agreements Due & Student Orientation Check Lists Due
October 22	Mid-Semester Evaluations Due - required for SW 489A Required for MSW Field students only when there are concerns.
November 11	Veteran's Day Observed - Campus closed. No field or classes.
November 23	All Field Students Self-Evaluation assignment section of Comp Skills Evaluations - Due to Field Instructor. Practicum Evaluation Process between Fi and student is initiated by this date.
November 26 - 27	Thanksgiving Holiday - Campus closed. No field or classes.
December 1	Required Process Recordings for <u>each field course</u> completed.
December 4	All Field Evaluations Due Include Time Sheets, signed and dated, with Comp Skills Evaluations.
December 11	Last Day of Field & Classes for Fall 2009

December 14 - 18	Final Examinations - No field or classes.
December 24 - 29	Holiday - Winter Recess - Campus closed.
December 31	Last official day of fall semester.

2010 Spring Semester

January 1	New Year's Day - Campus closed. No field or classes.
January 18	Martin Luther King Jr. Day - Campus closed. No field or classes.
January 19	Agency / Field Instructor "Request for Interns 2010-2011" form due. Refer to Winter field instructor email.
January 20	First Day of Field & Classes for Spring 2010
January 22? Check for confirmed date	MSW Advanced Field Students - Placement Planning Meeting Future Advanced Field Practicum Students (SW 750A/B courses).
January 28? Check for confirmed date	Undergraduate Field Experience Placement Meeting Future Undergraduate Field Experience Students (SW 489A/B).
Jan. 29 th or Feb. 5? Check for confirmed date	2010 Agency Resource Fair Future Advanced Field Practicum Students (SW 750 & 755) only.
February 12	Revised Student Field Learning Agreements & Checklists for spring semester due (only if student was re-placed)
February 15	Washington's Birthday Observance Campus open. Field and classes held.
February 24? Check for confirmed date	MSW Foundation Year Field Students - Placement Meeting Future MSW I Field Practicum Students (SW 650 course).
March 29 - April 2	Spring Recess - No field and classes all week.
March 31	Cesar Chavez Day Observance - Campus closed.
April 5	School resumes
April 27	All Field Students Self-Evaluation assignment section of Comp Skills Evaluations - <u>Due to Field Instructor</u> . Practicum Evaluation Process between Fi and student is initiated by this date.
April 30	Required Process Recordings for <u>each field course</u> completed.
April 30 or May 7? Check for confirmed date	Annual Field Instructor Professional Appreciation Event
May 5	All Field Evaluations Due Include Time Sheets, signed and dated, with Comp Skills Evaluations.
May 12	Last Day of Field & Classes for Spring 2010
May 13 - 20	Final Examination Week
May 21 - 23	SDSU Commencement Days
May 25	Last official day of spring semester
May 31	Memorial Day - Campus closed.

1. Campus Open

When an agency is closed for a holiday and SDSU Campus is open for this holiday, e.g. Columbus Day, President's Day, etc. and the student has scheduled internship hours on the day the agency is closed, the **student is responsible for making-up those hours** to meet the required curriculum hours in the field education course.

2. Campus Closed

When SDSU campus is closed, the student shall **not conduct internship hours on that day** (even if the Agency is open), e.g. Veteran's Day, Friday after Thanksgiving Holiday. If the student has scheduled internship hours on that day, the

student is responsible for making-up those hours to meet the required curriculum hours in the field education practicum course.

**** Students who are in field practicum during Winter Recess (December 24, 2009 - January 19, 2010) do so on a Voluntary Basis.** Agency and Field Instructor are aware that students are volunteering their time. The University's Worker's Compensation Insurance is not in effect during this period; student's hours volunteered during this time frame cannot be applied for required field practicum course hours. Agencies please provide students with a 2-week vacation.

*SDSU School of Social Work Calendar may be subject to change. Refer to Course Syllabus for additional assignment due dates.

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